

BEAMAN COMMUNITY MEMORIAL LIBRARY
Board of Trustees Meeting
Wednesday, January 12, 2022
5:30 PM

The meeting was called to order at 5:29 p.m.

Attending: Tony, Jane, Malcolm and Tari

The meeting was called to order by Tony. There were no changes to the December minutes. The December bill list and the monthly financial and circulation reports were distributed. There was considerable discussion of the budget categories of Contractual Services and Maintenance and Repairs, as they are already overspent. Sarah D. read correspondence from Crystal Case and Kimberly Zarecor. Jane made the motion to approve the consent agenda. Malcolm seconded. The motion carried.

Sarah D. announced that the annual inventory was successfully completed, that she had hired Jenny Bledsoe as the new Librarian Assistant and that she had submitted an application for accreditation, which had been complicated by the fact that she had not weeded enough materials the last three years. She was given an extension and the ability to count recent weeding, done in FY 2022, toward the three-year total.

Board training was from *In Service to Iowa: Public Library Standards* –Board Development Training, and additional library policies. There was no additional old business.

In new business the 2023 budget was discussed in preparation for budget workshops with the City Council. Sarah D. will bring ideas to the next board meeting. The hourly salary for the new Librarian Assistant was discussed. Jane made the motion to pay her \$10.00 an hour. Tari seconded. The motion carried. Sarah D. circulated a portion of the Americans With Disabilities Act checklist which she had completed as part of the application for accreditation. We then discussed the archiving work that Crystal had been doing in the Heritage Center, who might be interested in continuing that, and whether it should be paid or volunteer work. Sarah D. will advertise it on Facebook and on our website. Jane made the motion to advertise it as 5 hours per month and at \$7.50 per hour. Malcolm seconded. The motion carried.

Tari then noted that if help is needed during the Summer Reading Program or at other times, we can contact the school to find students who need hours for their Silver Cord program.

The meeting adjourned at 6:23.

Respectfully submitted, Sarah Dougherty